



# Mansfield Secondary College

## 2021 – YEAR 11-12 PARENT PAYMENT SUMMARY

**Parent payments** fall into 3 broad categories:

- **Essential Student Learning Items & Activities**
- **Optional Items**
- **Voluntary Financial Contribution**

The Essential Student Learning Items component of the fees **must be paid in full** for students to be considered for participation in any optional program (eg Instrumental Music). No child will however be disadvantaged as a result of an inability to pay the Essential Student Learning Items. If you are experiencing financial hardship, please refer to the Parent Payment Assistance Options on the following page.

Essential Student Learning Items	Amount
Provision of class materials	\$185
Locker hire	\$20
Student ID Cards	\$15
Incursions (visiting artists, speakers)	\$60
<b>Total</b>	<b>\$280</b>
Optional Items	
<ul style="list-style-type: none"><li>• Items and activities that are offered to all students in addition to the standard curriculum program. These optional extras are provided on a user-pays basis and if parents and guardians choose to access them for students, they will be required to pay for them BEFORE the activities are attended.</li></ul>	
VCE <b>Outdoor &amp; Environmental Studies</b> (for all camps and excursions)	\$450 (OES students only)
Instrumental Music Class Tuition fee (covering instrumental music, photocopying and instrument hire if required). Private tuition is available at a further cost paid directly to tutor	\$100 Payments can be made in instalments of \$25 per term Information will be distributed in Term 1
Combination Lock (school's master system)	\$15

Voluntary Financial Contribution	
<ul style="list-style-type: none"><li>• Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.</li></ul>	

Used for the maintenance of outdoor equipment, grounds and school buildings.

Alternatively, you can make a voluntary contribution to any specific program:

- Drama Program
- Music Program
- Sports Program
- Arts/ Technology Program
- Welfare Program
- Hands on Learning



## Laptop, stationery & text books

Parents are expected to provide the necessary equipment and materials for their child / children. The College acknowledges that there is a significant cost to purchasing a laptop. The normal welfare strategies are in place at the College to cater for families who need this support. Please refer to the Parent Payment Assistance Options below.

If you have any questions regarding the charges detailed above, please contact the school's Business Manager, Anna Francis on 5775 2022 or email [Anna.Francis@education.vic.gov.au](mailto:Anna.Francis@education.vic.gov.au)

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## **PARENT PAYMENT OPTIONS**

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Centrepay, Bpay, Cash, Credit Card, EFT or Cheque payment options are available.

Mansfield Secondary College is happy to accommodate families by setting up a Parent Payment Plan Agreement. Parents and guardians are encouraged to discuss options with the school's Business Manager, Anna Francis on 5775 2022 or email [Anna.Francis@education.vic.gov.au](mailto:Anna.Francis@education.vic.gov.au)

### **PARENT PAYMENT ASSISTANCE OPTIONS**

#### **Consideration of Hardship**

Mansfield Secondary College Principal and school council exercise sensitivity to the differing financial circumstances of students and their families when considering parent payment fees. There are a range of support options available to support and assist parents.

Consideration of hardship arrangements in respect to payment requests is provided to families experiencing long term hardship or short term crisis on a confidential, case by case basis.

Families having difficulties meeting their financial obligations can contact the school's Business Manager, Anna Francis to discuss your options: [Anna.Francis@education.vic.gov.au](mailto:Anna.Francis@education.vic.gov.au) or on 5775 2022.

Families experiencing hardship can also contact the school's Principal, Timothy Hall or Assistant Principal, Christian Thomson to discuss financial support.

Timothy Hall – [Timothy.Hall@education.vic.gov.au](mailto:Timothy.Hall@education.vic.gov.au)

Christian Thomson – [Christian.Thomson@education.vic.gov.au](mailto:Christian.Thomson@education.vic.gov.au)

#### **Camps, Sports and Excursions Fund (CSEF)**

The Camps, Sports and Excursions Fund provides payments for eligible students to attend various activities: school camps or trips, swimming and school-organised sport programs, outdoor education programs, excursions and incursions.

Parents/students holding a means-tested Health Care Card valid on the first day of Term 1 may be eligible. Foster parents and Veterans Affairs cardholders may also be eligible.

CSEF Forms are available from the Front Office. Completed forms, with a copy of your Centrelink Card, should be submitted to the Mansfield Secondary College Front Office.

For further information, please visit: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

#### **Conveyance Allowance**

If you are an eligible bus traveller and live more than 4.8kms from your closest bus stop, you may be eligible to claim Conveyance Allowance to assist with travel costs.

Forms are available from the Front Office. Applications close late February 2021. Eligible applicants can either be reimbursed by EFT and paid each term, or your conveyance allowance can be credited to your family account to cover any expenses incurred.

For more information, go to:

<https://www.education.vic.gov.au/school/teachers/transport/Pages/conveyance.aspx>

#### **Centrepay**

Centrepay is a free, voluntary service for Centrelink customers to pay expenses via regular deductions from their Centrelink payments. Deductions can be started, changed or cancelled at any time to suit the family's circumstances.

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Refer to the Department of Education & Training website for more information, and to the Mansfield Secondary College website for the *Mansfield Secondary College Parent Payment Guide*:  
<https://www.mansfieldsc.vic.edu.au/mansfield-secondary-college/policies-documents-library/college-policies>